

REGULAR MEETING
Port of Toledo Board of Commissioners
496 NE Hwy 20, Unit #1, Toledo, OR 97391
March 19, 2019 – Wednesday, 6:00 pm

1) **Call to Order:** The regular meeting of the Port of Toledo Board of Commissioners was called to order at 6:00 pm by Commission President Rick Graff.

2) **In Attendance:** Commissioners Rick Graff, Mike Kriz, Zack Dahl, Chuck Gerttula, and Penny Ryerson. Port Staff: Manager Bud Shoemake and Assistant Port Manager Debbie Scacco.

3) **Introduction of Visitors/Visitor Comments:** City Councilor Stu Strom congratulated the Port on all of its activities. He requested the Commission consider installing a kayak launch in Depot Slough and at the Paddle Park. He provided photos of the kayak launch at Devil's Lake and said it would increase kayaker's safety and they are very easy to use.

Justin Johnson, skipper of the F/V Pegasus introduced himself. He showed a video of the sponsoring work being done in the Shipyard, and shared the marine architectural plans for its expansion. Commissioner Dahl thanked Johnson for bringing the vessel, which is a significant project for the Shipyard to Toledo. Johnson noted the importance of skilled workers and affordable housing to complete similar projects.

4) **Approval of Minutes:** It was moved and seconded (Gerttula/Kriz) to approve the minutes of the Regular Commission Meeting of February 20, 2019. Motion passed 5/0.

5) **Financial Report:** Scacco presented the proposed calendar for the budget. The budget meeting is scheduled for May 9, and does not conflict with either the City or Pool District's budget meetings. Scacco also reviewed proposed appointments to the budget committee: Cody Gray's whose previous term expired, and Jason Johnson. Scacco reported that four boatyard crew completed training for Confined Space Rescue and Six staff completed First Aid and CPR training. Yaquina Boat Equipment and crew from the F/V Pegasus also participated in both trainings. Compliance Specialist Jason Scacco has been focused on implementing appropriate procedures for confined space entry. The Invitation to Bid for the Foundation Piling project was published. Scacco reported that the Maritime Administration has opened another round of grant funding for the Small Shipyard Grant. Applications are due April 16.

Scacco reviewed the financial reports and answered questions posed by the Commissioners. It was moved and seconded (Gerttula/Kriz) to pay the bills and accept the financial report. Motion passed 5/0.

6) **Manager's Report:** Shipyard Report – There were six vessels hauled out with the 660 – ton lift, and eleven on the 85-ton lift since the last meeting. The large vessel yard is fully booked for the next couple of months. Work continues on the F/V Pegasus and F/V Predator. The R/V Pacific Storm is being surveyed, sandblasted, painted, and the F/V Husker that was damaged by fire has been disposed of. Currently, there are nine temporary welders working in the yard. Manager Shoemake reported that there has been investment equipment to outfit the welders as well as safety equipment. Compliance Specialist Jason Sasso has established a Confined Space Rescue Team with the required rescue equipment. Also, new chaffing gear has been purchased for the lift.

Boatyard Work Building - The waterline relocation project is nearly complete. The contractor, Leo's Excavating, is currently testing the waterlines. During design of the project, a fire hydrant was to be placed at the entrance to the shipyard. However, it was determined that the

City's waterline entered the yard about 120' away from the proposed hydrant location. Placement of a fire hydrant where the City's water enters the yard is impractical and was removed from the project. The contractor can install a fire hydrant at the Industrial Park, by running a line from the City's water under the Bay road. Manager Shoemake reported that the Fire Department had to bring water from Toledo Ace Hardware to fight the previous fire in the building.

Crew will start relocating the steel for the building in order to clear the site in preparation of pile driving. The Foundation Piling bids will be opened on April 4, and the contract should be awarded at the April Commission Meeting.

Launch Ramp improvements are scheduled for March 18 – 31. The ramp will be closed so that crew can remove five wooden floats for repair. Commissioner Graff asked about boater's access to water in order to wash their boats. Manager Shoemake reported abuse of washdown access.

Lincoln County School District Vocational Training is going well, there are eleven students in total, no more than three a day, that participate in the program.

MARAD – Small Shipyard Grant, previously the Port has applied for a vessel transporter and portable work structures. There is an educational component to the grant. It is a very competitive federal grant, and requires the support of our federal legislators.

Pacific Coast Congress Conference – The upcoming PCC Conference is in Newport and it will be their 45th Anniversary.

Manager Shoemake asked Commissioners Graff and Dahl if they would attend the Siletz City council meeting on April 8th.

7) **Discussion Items:** Potential dates for a Joint Meeting with the City of Toledo were discussed. Commissioners asked to schedule the meeting for May 1, 2019.

8) **Decision Items:** It was moved and seconded (Gerttula/Ryerson) to accept the proposed budget calendar. Motion passed 5/0.

It was moved and seconded (Dahl/Ryerson) to appoint the budget committee as proposed and appoint Assistant Port Manager as the Budget Officer. Motion passed 5/0.

It was moved and seconded (Gerttula/Ryerson) to authorize the Port Manager to submit a MARAD Small Shipyard Grant application. Motion passed 5/0.

9) **Commissioner Comments:** Commissioner Ryerson welcomed Mr. Johnson aboard and thanked Mr. Strom for attending the meeting. She is very happy with the current level of activity at the Shipyard.

Commissioner Gerttula thanked Mr. Johnson for attending his presentation.

Commissioner Kriz also thanked Mr. Johnson for coming to the meeting.

Commissioner Dahl thanked Mr. Johnson for the providing the shipyard the opportunity to work on his project. He also thanked Mr. Strom for presenting information about the kayak launch. He said he was excited to see the building piling project getting underway. He said to keep up the good work of providing Toledo jobs for the future.

Commissioner Graff also thanked Mr. Johnson and Mr. Strom.


10) **Upcoming Meetings:** Upcoming meetings are as noted on the agenda.

At 7:45 pm President Graff called a 15-minute recess.

11) **Executive Session ORS 192.660(2) (a, e & h):** Port of Toledo Board of Commissioners entered into Executive Session to discuss personnel, property, and legal matters at 8:00 p.m. Session closed at 8:47 p.m. No decisions were made.

It was moved and seconded (Ryerson/Kriz) to increase Port Manager Shoemake's vacation accrual to five weeks of paid vacation per year. Motion passed 5/0.

12) Adjournment: It was moved and seconded (Ryerson/Dahl) to adjourn the meeting at 8:48 p.m. Motion passed 5/0.


Zack Dahl, Commission Secretary/Treasurer