

WORK SESSION
Port of Toledo Board of Commissioners
496 NE Hwy 20, Unit 1, Toledo, OR 97391
Tuesday, February 22, 2024, 1:00 pm

- 1) **Call to Order:** The Work Session of the Port of Toledo Board of Commissioners was called to order at 1:00 pm by Commission President Chuck Gerttula.
- 2) **In Attendance:** Commissioners Chuck Gerttula, Mike Kriz, Zack Dahl, Rick Graff, and Lorna Davis. Port Staff Debbie Scacco, Ben Victorine, Adam Peterson, Ted Mandell, Dana Castle, Kaitlin Heart, and Jessica Warfield.
- 3) **Introduction of Visitors/Visitor Comments:** Everyone introduced themselves.
- 4) **Discussion Items:**

Shipyard:

- Advised of request for Loan Payment deferral.
- Everyone needs to work together to make changes necessary to make payment.
- Discussed Billable/Unbillable Hours – How much supervisor’s time is billable? Ways to keep everyone billable.
- Work on getting NOAA/OSU projects – use as fill in jobs in the building.
- Draw boats from Alaska – Building a good reputation, but dependent on fisheries.
- Rates are fine but blasting is a bit high. Able to discount rates on big jobs or to attract jobs.
- The maintenance staff spends a lot of time and money to maintain lifts we need to capture costs for use of this equipment. Are we billing customers for lift usage? Suggested sign out for Scissor lift/boom lifts.
- Policy – “Cash Before You Splash” must be enforced. Can collect from an estimated final invoice.
- Commissioners do not want to micromanage. Present any ideas to Ben or the Commission
- Suggestion – provide Shipyard Supervisors financials prior to Commission meeting for review.

Business Oregon Contract Amendment Request:

- Balloon payment for interest is \$540k.
- Request the interest be amortized into loan for a period of 30 years.
- Request payment deferral for 1 year.

- 5) **Commissioner Comments:** Commissioner Dahl offered to come to Shipyard. He is available for any questions or assistance. He thanked everyone for their time.

Commissioner Davis thanks staff for their time. It is valuable to get Supervisors ideas and the discussion helps with expectations.

Commissioner Kriz appreciated the discussion and thanked everyone for their time.

Commissioner Graff said he thought the meeting was beneficial.

- 6) **Adjournment:** President Gerttula adjourned the meeting at 3:00 pm.



Zack Dahl, Commission Secretary/Treasurer