

JOB DESCRIPTION

Position Title: Boatyard Laborer I

Immediate Supervisor: Boatyard Operations Manager or designee

Position Objectives: To assist in the smooth operation of the Boatyard.

Summary of Duties & Responsibilities:

1. Work collaboratively and with all boatyard staff and Port departments.
2. Demonstrates flexibility in response to unexpected changes in work volume.
3. Maintain a thorough knowledge of boatyard practices and environmental compliance.
4. Operate Port vehicles and equipment in compliance with OSHA standards regulations.
5. Follow safety regulations as established by Port policy.
6. Must have knowledge and understanding of Port policies, ordinances, and resolution as needed for purposes of operations.
7. Duties will include, but are not limited to, routine custodial tasks, maintenance, and repair to ensure clean and safe boatyard facilities.
 - Processing wash-down pad water
 - Wash-down pad debris clean-up
 - Recycling paint thinner
 - General clean-up on and around work pads
 - Installing and removing large tarps
 - Pot-tending and clean-up for sandblasting operations
 - Line-tending and clean-up for painting operations
 - Vacuum sanding and grinding of vessel hulls and houses
 - Paint application on vessels
 - Routine emptying of trash cans and recycle bins
 - Proper disposal of all waste streams
 - Daily checks and services on various vehicles, machines, and tools

Contacts with individuals/groups outside the Port: Must maintain a professional relationship with:

- General public
- Sport and commercial fisherman
- Contractors and vendors
- Law Enforcement and regulatory agencies

Education, Experience, and Knowledge Preferred:

High School Diploma, GED, or equivalent training and work experience

Heavy equipment operations

General knowledge of boats and maritime operations

Construction and/or woodworking experience

Basic equipment maintenance and repair skills

Knowledge of OSHA regulations and environmental compliance

Othder:

- Physical condition compatible with job requirements
- Must have valid Oregon Driver's License
- Must be able to maintain confidentiality
- Must comply with the policies and procedures set forth in the Port of Toledo Personnel Manual
- Must be able to pass a drug test and background check

The above statements are intended to describe in general nature the level of work being performed by people assigned to this position. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.

I have read and understand the above described summary of duties, responsibilities, and expectations for the position of Boatyard Laborer I.

Employee Signature

Date

Port Manager

Date