

**FORM
LB-20**

**RESOURCES
General
(Fund)**

Port of Toledo

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2017-18			
	Actual		Adopted Budget This Year 2016-17		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2014-15	First Preceding Year 2015-16						
1				1 Available cash on hand* (cash basis) or				1
2	10,301	20,472	20000	2 Net working capital (accrual basis)	450,000	450,000		2
3	9,919	6,354	12000	3 Previously levied taxes estimated to be received	10,000	10,000		3
4	223	609	300	4 Interest	900	900		4
5			20000	5 Transferred IN, from Boatyard Enterprise Fund	121,000	121,000		5
6				6 Transferred IN, from Reserve Fund				6
7				OTHER RESOURCES				7
8	22,867	20,986	13000	8 State Forestry Sales	15,000	15,000		8
9	13,419	15,391	12000	9 Moorage-Dock	13,800	13,800		9
10	36,327	37,319	37800	10 Rentals-Depot Slough Complex	39,320	39,320		10
11	34,982	33,264	34000	11 Rentals-Industrial Complex	34,400	16,850		11
12	43,391	52,039	54700	12 Rentals-Port Complex	56,600	56,600		12
13	4,452	6,136	6000	13 Storage Fees-Industrial Complex	6,000	6,000		13
14	43,038	44,393	42000	14 Rentals - Port Station 1	46,800	46,800		14
15	1,030	465	1000	15 Waterfront Park Use Fees	500	500		15
16	1,250	2,000	7000	16 Youth Boating Club Receipts	2,500	2,500		16
17	15,442	9,898	15000	17 Wooden Boat Show	23,000	23,000		17
18	9,000	10,000	10000	18 Grant Maintenance Assistance Program	10,000	10,000		18
19	19,205	16,032	2200	19 OBDD Planning & Marketing Grant-SBP	12,500	12,500		19
20		27,500	3000	20 Grant-Special Purposes	3,000	3,000		20
21				21 Surplus Sales	0	0		21
22				22 Miscellaneous	3,000	3,000		22
23	11,372	10,376	7000	23				23
24				24				24
25				25				25
26	680,848	313,234	297,000	26 Total resources, except taxes to be levied	848,320	830,770		26
27		183,051	183,957	27 Taxes estimated to be received	191,680	191,680		27
28	175,636			28 Taxes collected in year levied				28
29	856,484	496,285	480,957	29 TOTAL RESOURCES	1,040,000	1,022,450	0	29

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM
LB-30**

**REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT**

General Fund
(name of fund)

Port of Toledo

	Historical Data			REQUIREMENTS FOR: Administration	Budget For Next Year 2017-18		
	Actual		Adopted Budget This Year 2016-17		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2014-15	First Preceding Year 2015-16					
PERSONNEL SERVICES							
1	127,697	107,744	141,191	1 Salaries	130,300	130,300	1
2	12,379	10,765	14,119	2 Payroll Tax Expense	22,500	13,030	2
3	20,572	8,915	8,329	3 Health Insurance	17,000	17,000	3
4	9,152	8,042	9,190	4 Employee Deferred Compensation	9,000	9,000	4
5	2,781	16,612	436	5 Workers Compensation Insurance	500	500	5
6				6			6
7	172,581	152,078	173,265	7 TOTAL PERSONNEL SERVICES	179,300	169,830	0 7
8	2.25	1.75	2.50	8 Total Full-Time Equivalent (FTE)	2.25	2.25	8
MATERIALS AND SERVICES							
9	81,866	93,221	85,250	9 See Admin LB31	132,950	131,450	9
10				10			10
11				11			11
12				12			12
13				13			13
14				14			14
15				15			15
16				16			16
17				17			17
18	81,866	93,221	85,250	18 TOTAL MATERIALS AND SERVICES	132,950	131,450	0 18
CAPITAL OUTLAY							
19				19			19
20				20			20
21				21			21
22				22			22
23				23			23
24				24			24
25	0	0	0	25 TOTAL CAPITAL OUTLAY	0	0	0 25
26	219,513	245,299	258,515	26 ORGANIZATIONAL UNIT / ACTIVITY TOTAL	312,250	301,280	0 26
REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS							
27	353,691	141,968	140,742	27 Operations & Maintenance	521,170	510,070	27
28				28			28
29				29			29
30				30			30
31	573,204	387,267	399,257	31 TOTAL ORG./PROG. REQUIREMENTS	833,420	811,350	0 31

DETAILED REQUIREMENTS

**FORM
LB-31**

General Fund
(Name of Fund)

Port of Toledo

	Historical Data			REQUIREMENTS FOR: <u>Adminstration</u> Materials and Services	Budget for Next Year 2017-18			
	Actual		Adopted Budget		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2014-15	First Preceding Year 2015-16	This Year 2016-17					
1	1,051	30	1,000	1 Attorney	1,000	1,000	1	
2	7,250	8,250	10,000	2 Audit	14,000	14,000	2	
3	2,000	1,875	2,000	3 Commissioner's Per Diem	2,000	2,000	3	
4	5,389	3,623	3,000	4 Contract Services	3,000	3,000	4	
5	2,169	1,647	3,000	5 Office Operations	3,000	3,000	5	
6	3,256	681	1,000	6 Computer Operations	3,000	3,000	6	
7	3,945	4,044	3,600	7 Telephone & Internet	5,000	5,000	7	
8	390	119	350	8 Advertising & Legal Publications	500	500	8	
9	620	721	800	9 Advertising/Promotional	2,000	2,000	9	
10	3,337	5,201	5,000	10 Travel & Lodging	5,000	5,000	10	
11	1,029	1,013	1,000	11 Postage & Freight	1,500	1,500	11	
12	1,743	213	2,000	12 Budget & Elections	2,000	500	12	
13	4,126	4,050	4,500	13 Conferences & Meetings	6,000	6,000	13	
14	5,251	5,719	6,000	14 Associations Dues/Annual Fees	6,000	6,000	14	
15	152	87	200	15 Reference Materials	200	200	15	
16	421	4,677	1,000	16 Miscellaneous Other	2,000	2,000	16	
17	659	940	800	17 Bank Fees Expense	750	750	17	
18		12,305	13,000	18 Insurance (Prop/Liab)	30,000	30,000	18	
19	0		500	19 Bad Debt Expense	500	500	19	
20	13,202	8,751	1,000	20 OR Business Port Planning & Marketing Grant -SBP	17,000	17,000	20	
21	16,705	13,931	16,000	21 Wooden Boat Show	23,000	23,000	21	
22	9,078	15,344	3,000	22 Grant Expenditures	3,000	3,000	22	
23	93	0	6,500	23 Youth Boating Club Expenses	2,500	2,500	23	
27				27			27	
28				28			28	
29				29			29	
30				30			30	
31				31 Ending balance (prior years)			31	
32				32 UNAPPROPRIATED ENDING FUND BALANCE			32	
33	81,866	93,221	85,250	33 TOTAL REQUIREMENTS	132,950	131,450	0 33	

**FORM
LB-30**

**REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT**

General Fund
(name of fund)

Port of Toledo

	Historical Data			REQUIREMENTS FOR: Operations & Maintenance	Budget For Next Year 2017-18		
	Actual		Adopted Budget This Year 2015-16		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2014-15	First Preceding Year 2015-16					
PERSONNEL SERVICES							
1	78,619	47,291	51,480	1 Salaries	159,000	159,000	1
2	7,620	4,732	5,148	2 Payroll Tax Expense	27,000	15,900	2
3		2,384	0	3 Health Insurance	25,000	25,000	3
4	5,634	3,442	2,246	4 Employee Deferred Compensation	12,200	12,200	4
5	1,711	16,612	4,118	5 Workers Compensation Insurance	7,200	7,200	5
6			0	6			6
7	93,584	74,461	62,992	7 TOTAL PERSONNEL SERVICES	230,400	219,300	0 7
8	1.00	1.65	1.05	8 Total Full-Time Equivalent (FTE)	4.00	4.00	8
MATERIALS AND SERVICES							
9	252,712	63,507	73,950	9 SEE O&M LB31	70,250	70,250	9
10				10			10
11				11			11
12				12			12
13				13			13
14				14			14
15				15			15
16				16			16
17				17			17
18	252,712	63,507	73,950	18 TOTAL MATERIALS AND SERVICES	70,250	70,250	0 18
CAPITAL OUTLAY							
19				19 Land Improvements			19
20	7,395	4,000	3,800	20 Equipment Purchases			20
21				21 Industrial Complex Fire Rehab	220,520	220,520	21
22				22			22
23				23			23
24				24			24
25	7,395	4,000	3,800	25 TOTAL CAPITAL OUTLAY	220,520	220,520	0 25
26	151,983	141,968	140,742	26 ORGANIZATIONAL UNIT / ACTIVITY TOTAL	521,170	510,070	0 26
REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS							
27	219,513	245,299	258,515	27 Admin	312,250	301,280	0 27
28				28			28
29				29			29
30				30			30
31	369,101	387,267	399,257	31 TOTAL ORG./PROG. REQUIREMENTS	833,420	811,350	0 31

DETAILED REQUIREMENTS

**FORM
LB-31**

General Fund
(Name of Fund)

Port of Toledo

1	Historical Data			REQUIREMENTS FOR: Operations & Maintenance Materials and Services	Budget for Next Year 2016-17			1
	Actual		Adopted Budget This Year 2016-17		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2014-15	First Preceding Year 2015-16						
2	5,408	5,580	6,000	1 Electricity/Port Dock	6,000	6,000		2
3	11,076	12,930	15,000	2 Electricity & Gas/Port Office & Shop	16,000	16,000		3
4	11,244	12,405	12,500	3 Water & Sewer	13,000	13,000		4
5	1,519	1,541	1,700	4 City Road Maintenance & Street Light Fees	1,750	1,750		5
6	145	336	1,000	5 Garbage	2,000	2,000		6
7	10,047	196	5,000	6 Port Complex	2,500	2,500		7
8	617	545	8,500	7 N Bay Industrial Complex	1,000	1,000		8
9	2,971	1,849	2,000	8 Port Station One	2,500	2,500		9
10	6,182	10,688	6,000	9 Port Operations	7,000	7,000		10
11	4,522	2,271	4,500	10 Maintenance & Operating Costs/Vehicles	3,000	3,000		11
12	452	86	1,000	11 Maintenance & Repair/Boat	1,000	1,000		12
13	9,638	2,035	1,000	12 Maintenance & Repair Small Tools & Equipment	2,000	2,000		13
14	0		250	13 Harbor Channel	500	500		14
15	6,934	6,273	5,000	14 MAP Grant expenses	6,500	6,500		15
16		0	1,000	15 Miscellaneous Others	1,000	1,000		16
17	375	6,772	3,500	16 Submerged Land Lease	4,500	4,500		17
18	181,582			17 SPW - Fishpeople Bldg. Improvements				18
19				18				19
20				19				20
21				20				21
22				21				22
23				22				23
24				23				24
25				24				25
26				25				26
27				26				27
28				27				28
29				28				29
30				29				30
31				30				31
32				31 Ending balance (prior years)				32
33				32 UNAPPROPRIATED ENDING FUND BALANCE				33
33	252,712	63,507	73,950	33 TOTAL REQUIREMENTS	70,250	70,250	0	33

**FORM
LB-30**

**REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
General Fund**

Port of Toledo

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2016-17			
	Actual		Adopted Budget This Year 2016-17		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2014-15	First Preceding Year 2015-16						
				PERSONNEL SERVICES NOT ALLOCATED				
1				1				1
2				2				2
3	0	0	0	3 TOTAL PERSONNEL SERVICES	0	0	0	3
4				4 Total Full-Time Equivalent (FTE)				4
				MATERIALS AND SERVICES NOT ALLOCATED				
5				5				5
6				6				6
7	0	0	0	7 TOTAL MATERIALS AND SERVICES	0	0	0	7
				CAPITAL OUTLAY NOT ALLOCATED				
8				8				8
9				9				9
10	0	0	0	10 TOTAL CAPITAL OUTLAY	0	0	0	10
				DEBT SERVICE				
11	33,057	26,445	26,500	11 Loan Payment - Port Complex	26,500	26,500		11
12	20,138	24,340	24,000	12 Loan Payment - SDAO Flex	22,880	22,880		12
13	7,186	7,186	7,200	13 Loan Payment - PC & PS1 Tenenat Improvements	7,200	7,200		
14	167,493			14 SPW Loan Payment				
15				15				
16				16				
17	227,874	57,971	57,700	17 TOTAL DEBT SERVICE	56,580	56,580	0	13
				SPECIAL PAYMENTS				
18				18				14
19				19				15
20	0	0	0	20 TOTAL SPECIAL PAYMENTS	0	0	0	16
				INTERFUND TRANSFERS				
21		0	0	21 Transfer to Reserve Fund				17
22				22 Transfer to Boatyard Enterprise Fund				18
23				23				19
24				24				20
25				25				21
26	0	0	0	26 TOTAL INTERFUND TRANSFERS	0	0	0	22
				OPERATING CONTINGENCY				
27		0	4,000	27 TOTAL OPERATING CONTINGENCY	20,000	120,000		23
28	58,500	57,971	61,700	28 Total Requirements Not Allocated	76,580	176,580		24
29	408,103	387,267	399,257	29 Total Org./Prog. Requirements	833,420	811,350	0	25
30				30 Reserved for future expenditure	100,000			26
31	20,472	51,047		31 Ending balance (prior years)				27
32			20,000	32 UNAPPROPRIATED ENDING FUND BALANCE	30,000	34,520		28
33	487,075	496,285	480,957	33 TOTAL REQUIREMENTS	1,040,000	1,022,450	0	29