

**REGULAR MEETING**  
**Port of Toledo Board of Commissioners**  
**496 NE Hwy 20, Unit #1, Toledo, OR 97391**  
**March 21, 2017 – Tuesday, 7:00 pm**

- 1) **Call to Order:** The regular meeting of the Port of Toledo Board of Commissioners was called to order at 7:02 pm by Commission Vice President Rick Graff.
- 2) **In Attendance:** Commissioners Rick Graff, Gregg Harrison, Chuck Gerttula and Penny Ryerson. Commissioner Mike Kriz excused. Port Staff: Manager Bud Shoemake, Office Manager Debbie Scacco, and Operations Manager Aja Vickers.
- 3) **Introduction of Visitors/Visitor Comments:** Dennis Anstine of the News-Times was in attendance.
- 4) **Approval of Minutes:** It was moved and seconded (Ryerson/Harrison) to approve the minutes of the rescheduled Commission Meeting of February 28, 2017. Motion passed 4/0.
- 5) **Financial Report:** Office Manager Scacco reviewed office activities for the previous month: the Marketing grant application to update the Strategic Business Plan was submitted to Business Oregon IFA, the health insurance plan was renewed at about \$30 a month per person lower than current costs, the phone system is being switched to a Voice Over Internet Phone (VOIP) system, and training has continued with new staff. She reminded Commissioners that the Statement of Economic Interest is posted online and should be filed by April 15. Scacco reviewed the budget committee and proposed budget calendar. Commissioner Harrison will contact Jake Postlewait to confirm if he is still willing to serve on the Budget Committee.  
Scacco reviewed the financial reports and answered questions posed by the Commissioners. It was moved and seconded (Gerttula/Ryerson) to pay the bills and accept the financial report. Motion passed 4/0.
- 6) **Boatyard Report:** Operations Manager Aja Vickers presented the Boatyard Report. She reviewed current projects including the upcoming schedule. Reino Randall is managing the sponson of the F/V Redeemer, Kevin Hill is working on the F/V Majestik, and Yaquina Boat will be working on the F/V Pacific Wind. The NOAA Survey Vessel project is almost complete for this year. With the schedule filling up she is strategizing on the efficient use of hard moorage space. Vickers said she appreciates the crew working in the rain and cold, and said the paint crew has been able to take advantage of dry periods. Vickers reported on new OSHA hazard communication standards, and provided examples of the pictograms that will be used.
- 7) **Manager's Report:** Manager Shoemake presented slides of the current boatyard projects as well as a photo of the Boathouse with the volunteer crew at work. The Boathouse construction is complete with exception of staining the siding, fendering and installation of the electrical. He reported that the Angell Job Corps are back at work on the Depot Slough path, and will work on the path until it is complete. The Maintenance Crew will be assisting with installation of benches and interpretive signs. The Maintenance Crew has completely rebuilt the boardwalk, with just the top hand rail remaining to be completed. The crew removed brush and laid plastic under the boardwalk to keep ivy from growing. New curbing has been installed along the parking lot to keep people from driving onto the boardwalk. The Maintenance crew also had to work on the pump station this past month and have been cleaning up fire damage at the Industrial Complex.

Measure 21-177 Opposition: President Kriz and the Port of Newport's Commission President, Walter Chuck, agreed to draft a joint Argument in opposition of the measure for the voter's pamphlet. The fee to publish the argument was donated by Ken Brown. Lincoln County Commissioners and the Yaquina Bay Economic Foundation are also opposing this ballot measure.

Industrial Complex: The fire investigation is still in process. The insurance adjuster has authorized installation of temporary power and Port staff to start the cleanup. An estimate for the repairs has not yet been received. Manager Shoemake reported that he is examining alternative layouts for the property.

Boatyard Build-Out: Oregon Department of Transportation representatives inspected the project, and it passed, and is being recommended for close out.

ORS 777: Manager Shoemake reported that he testified to the Economic Development and Transportation Committee regarding House Bill 2902. The bill was carried to the House by Representative Gomberg where it has passed, and now will go to the Senate.

Grant Updates were discussed previously during the slide presentation.

Wooden Boat Show: Manager Shoemake reported that the Port's show will be represented at Depoe Bay's Wooden Boat Show. Tom McAdams is the legend for this year's show, and JoAn McAdams has provided photos for our use. In preparation of the eclipse, eclipse safety glasses have been ordered. Camping is being offered to retired Coast Guardsmen and a notice will be included in their newsletter.

**8) Discussion Items:** There were no discussion items

**9) Decision Items:** It was moved and seconded (Ryerson/Gerttula) to appoint Manager Shoemake as the Budget Officer. Motion passed 4/0.

It was moved and seconded (Gerttula/Ryerson) to adopt the Budget Calendar as presented. Motion passed 4/0.

**10) Commissioners Comments:** Commissioner Ryerson reported that she drives by the boatyard every day and is amazed by how busy everyone is.

Commissioner Gerttula appreciated the information discussed during the meeting.

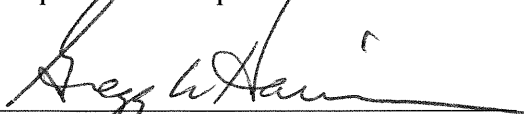
Commissioner Harrison said after almost 20 years as a Commissioner he received his first complaint. The complaint was about the potholes in the driveway to the Paddle Park. He also reported that he saw a newsletter from Representative Gomberg with a photo of the new lift.

Manager Shoemake replied that the pot holes are alternative speed bumps, but the driveway is on the maintenance schedule for grading.

Commissioner Graff reported that he has received the same complaint about the Paddle Park. He complimented Operations Manager Vickers on a good job, and said he has Captains that coming into his business are very happy.

**11) Upcoming Meetings:** Upcoming meetings are as noted on the agenda.

**12) Adjournment:** It was moved and seconded (Gerttula/Ryerson) to adjourn the meeting at 8:10 p.m. Motion passed 4/0.

  
Gregg Harrison, Commission Secretary/Treasurer