

REGULAR MEETING
Port of Toledo Board of Commissioners
496 NE Hwy 20, Unit #1, Toledo, OR 97391
January 17, 2017 – Tuesday, 7:00 pm

1) **Call to Order:** The regular meeting of the Port of Toledo Board of Commissioners was called to order at 7:00 pm by Commission President Mike Kriz.

2) **In Attendance:** Commissioners Mike Kriz, Rick Graff, Gregg Harrison, Chuck Gerttula and Penny Ryerson. Port Staff: Manager Bud Shoemake and Office Manager Debbie Scacco.

3) **Introduction of Visitors/Visitor Comments:** No visitors were present.

4) **Approval of Minutes:** It was moved and seconded (Ryerson/Graff) to approve the minutes of the Rescheduled Commission Meeting of November 29, 2016 and Regular Commission Boatyard of December 20, 2016. Motion passed 5/0.

5) **Financial Report:** Office Manager Scacco reviewed office activities for the previous month. She reported recruitment is open for an Office Administrator for the Boatyard, an Office Specialist, and Boatyard Painters and Welder/Fabricators. She reported that an inventory of the boatyard's major inventory categories was taken on December 30, 2016.

Scacco advised Commissioners that there were two commission seats with expiring terms this year for Harrison and Graff, and she advised that the filing deadline is March 16th. Oregon Cascades West Council of Governments has requested updated information for the Port's representative and alternate. OCWCOG also provided updated membership information if the Port were to renew membership next fiscal year the cost is \$1,362.48. Scacco reviewed a "Call to Action" request from Special Districts Association of Oregon regarding a recent judicial interpretation of the Public Use Lands Act that threatens recreational immunity. She reviewed the need for a budget transfer to increase personnel appropriations for General Fund's Maintenance. Manager Shoemake discussed the upcoming maintenance projects. The budget transfer also includes a loan from Oregon Coast Bank for Capital purchases for Boatyard Operations. Commissioner Gerttula asked about the need for the loan, as the budget for Boatyard Operations capital purchases was \$50,000 and he expressed concern concerning the cost of borrowing money. Scacco advised that the boatyard hasn't realized its full amount of projected income, and there is an immediate need for the equipment. Commissioner Harrison suggested paying off the loan by June 30, 2017.

Scacco reviewed the financial reports and answered questions posed by the Commissioners. It was moved and seconded (Ryerson/Harrison) to pay the bills and accept the financial report. Motion passed 4/0, with Commissioner Gerttula abstaining.

6) **Manager's Report:** Boatyard Build Out: The Connect Oregon V project is in the final stages with a completion date of February 28. Remaining tasks to be completed are the sandblast poles and our crew is working to complete the wash-down system for the water treatment system. For the Connect Oregon VI project, Manager Shoemake is working with a geotechnical engineer and Jon Holbrook to engineer the slab for the building. Test borings are being done for the foundation, and building specs are being developed.

Boatyard Report: Manager Shoemake reviewed the written report provided by Operations Manager Aja Vickers. She reported that a five year contract for maintenance of NOAA's survey boats has been signed. Upcoming projects were reviewed. Vickers' Compliance report stated that the 2017 Pesticide Application Licenses and Permits through the Oregon Department of Agriculture were renewed. A dealer's license and applicator licenses are required to apply antifouling paint.

Manager Shoemake showed slides of current projects: the Hickory Wind, Northern Ram, the JLG's and stairs being used to access the vessels. He discussed the need for additional sandblast equipment, a water truck, and stairs for vessels access.

Maintenance Report: Manager Shoemake reviewed the written report submitted by Maintenance Manager Les Hall. Maintenance staff has been working on the docks at the Marina, as well as on the boardwalk. A SWIFT truck hit the hand rail on the boardwalk, Manager Shoemake is working with Georgia Pacific to pursue an insurance claim against SWIFT. The maintenance crew has been repairing the boardwalk, replaced rotten bull rails on the docks at the Marina, and replaced broken curbs in the Marina parking lot in addition to grounds and equipment maintenance.

Grant Reports: The volunteers have the siding on all four sides, and have been putting the battens on the new boathouse.

Wooden Boat Show: This year's show will be featuring the Coast Guard's 36' life boat and will honor Tom McAdams. Manager Shoemake has invited the local Coast Guard stations to participate. A letter was written to the Fair Board requesting the date of the fair be changed, the fair will be on the same weekend as the Wooden Boat Show again this year, but County Commissioner Bill Hall said they will try to change the date for future years.

Manager Shoemake reported that he had included an article in the Commissioner's meeting packet regarding the modernization of the North Pacific fishing fleet, and reviewed Port of Seattle's report on the fleet. The reports confirm the need for coastal boatyards.

7) Discussion Items: There were no discussion items

8) Decision Items: It was moved and seconded (Gerttula/Graff) to support Go Oregon. Commissioner asked if this is a movement that will be supporting tax initiatives. The decision was tabled; Manager Shoemake will provide more information at the next meeting.

It was moved and seconded (Gerttula/Ryerson) to appoint Commissioner Kriz as the primary member to the Cascades West Area Commission on Transportation, and Manager Shoemake as the alternate. Motion passed 5/0.

It was moved and seconded (Harrison/Ryerson) to adopt Resolution 2017-1 to Recommend Restoring Recreational Immunity Rights. Motion passed 5/0.

It was moved and seconded (Ryerson/Harrison) to adopt Resolution 2017-2 to Transfer Budget Appropriations. Motion passed 5/0.

It was moved and seconded (Ryerson/Harrison) to adopt Resolution 2017-3 to accept a loan from Oregon Coast Bank and authorizing Mike Kriz as signatory. Motion passed 5/0.

9) Commissioners Comments: Each commissioner thanked the Port Manager for the new jackets. Commissioner Ryerson said she is looking forward to the New Year.

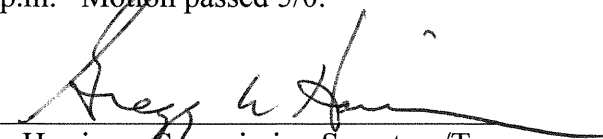
Commissioner Graff wished everyone a happy new year.

Commissioners Kriz, Harrison, and Gerttula had no comments.

10) Upcoming Meetings: Upcoming meetings are as noted on the agenda.

11) Executive Session ORS 192.660(2)(e): Port of Toledo Board of Commissioners entered into Executive Session regarding real estate matters at 8:55 p.m., session closed at 9:03 p.m. No decisions were made.

12) Adjournment: It was moved and seconded (Gerttula/Harrison) to adjourn the meeting at 9:03 p.m. Motion passed 5/0.


Gregg Harrison, Commission Secretary/Treasurer