

REGULAR MEETING
Port of Toledo Board of Commissioners
496 NE Hwy 20, Unit #1, Toledo, OR 97391
March 15, 2016 – Tuesday, 7:00 pm

1) **Call to Order:** The regular meeting of the Port of Toledo Board of Commissioners was called to order at 7:00 pm by Commission President Mike Kriz.

2) **In Attendance:** Commissioners Mike Kriz, Rick Graff, Gregg Harrison, Chuck Gerttula and Penny Ryerson. Port Staff: Manager Bud Shoemake, Office Manager Debbie Scacco.

3) **Introduction of Visitors/Visitor Comments:** None present

4) **Approval of Minutes:** It was moved and seconded (Ryerson/Graff) to approve the minutes of the Regular Meeting of February 16, 2016. Motion passed 5/0.

5) **Financial Report:** Office Manager Scacco reported on office operations for the month. There were still issues with the computer network, but they are in the process of being resolved. She reminded Commissioners to complete their Statement of Economic Interest by April 15. She reviewed the proposed budget calendar and committee. A new round for the TIGER grant is open, with the grant application due on April 29, the previous grant application will be revised.

The 2015 Oregon Coast Bank line of Credit was paid down, and a new 2016 line of credit has been processed. There was discussion regarding cash flow. The boatyard's cash flow will have to be managed carefully. Commissioner Harrison pointed out that the Boatyard's debt service is about the same as its current deficit.

Office Manager Scacco reviewed the financial reports and answered questions posed by the Commissioners. It was moved and seconded (Ryerson/Harrison) to pay the bills and accept the financial report. Motion passed 5/0.

6) **Manager's Report:** Manager Shoemake reviewed the written Maintenance Report submitted by Operations and Maintenance Manager Les Hall. They have been busy supporting work at the Depot Slough path be done by the Angell Job Corps. The hydraulic rams from the 65 ton crane have been sent to Eugene for repair so that the crane will be fully operational in time to assemble the new marine lift in May. Hall has also been working on rebuilding the engine for the Hyster forklift.

Manager Shoemake reviewed the written Boatyard Report submitted by Boatyard Supervisor Mike Pittman, Boatyard Office Manager Marla McNichols, and Compliance Specialist Aja Vickers. The boatyard has been full, with 22 haul-outs on the schedule for March and April. They reported on the replumbing job being completed for the Western Breeze. Compliance Specialist Vickers will be focusing on policies, assist in maintaining the haul-out schedule, and will head up the lift crew.

Boatyard Build-Out: Manager Shoemake reported that Central Lincoln People's Utility District (CLPUD) made their final connection today. CenturyLink and Charter still need to do splicing work for their lines to be removed from the poles. Upland work will begin as soon as the weather changes and everything dries out. The second payment for the lift has been made, which was due when the steel structure was complete and ready for paint.

Grant Reports: Manager Shoemake made a presentation to the ConnectOregon Modal Review Committee. He reported that the application passed review by the Freight Advisory Committee and scored well.

Awards for the Marine Administration Small Shipyard grant will be announced in mid April. Manager Shoemake said the project has good congressional support, and reported that he gave Congressman Schrader a tour of the boatyard on March 10.

The Angell Job Corps have been working on the Depot Slough Path. When the city makes repairs to NW A Street in May, the city will build a concrete apron for the driveway into the pavilion which will connect to the path.

Dredging: Manager Shoemake said that he will attend the Army Corps of Engineers annual dredging meeting on April 1. \$3.75 million has been appropriated for dredging of 45K-50K cubic yards of sediment in Depot Slough. He said if the Port had an upland disposal site, it may be possible to use the State's dredge for regular maintenance.

Wooden Boat Show: Planning is tracking well. Commissioner Gerttula reported that he spoke to Fred Robison, previous owner of the Jimco and JimcoII regarding being featured at this year's show. Robison helped design the JimcoII, which was the basis of the Delta design used by a lot of the current charter boats.

7) Discussion Items: Deane Dunlap requested consideration of renaming the art park adjacent to Port Station One in memory of Sam Briseño. If acceptable she has proposed an Earth Day observance on April 23 as the Park Dedication. By consensus the commission agreed and Commissioner Harrison requested a Resolution be presented at the April meeting.

8) Decision Items: It was moved and seconded (Ryerson/Gerttula) to appoint Manager Shoemake as the Budget Officer, accept the Budget Calendar, and to approve the Budget Committee, reappointing Cody Gray. Motion passed 5/0.

9) Commissioners Comments: Commissioner Ryerson reported that she visited the boatyard earlier in the day, she said they were very busy. She also went by the Industrial Complex, and thinks the picnic tables that are stored there would look nice in the park.

Manager Shoemake advised that the tables had been removed from the jail because they were considered unsafe. The County gave them to the Port as surplus property to be repurposed.

Commissioner Graff reported on Congressman Schrader's Community Leaders Roundtable.

Commissioner Gerttula said that he enjoyed going to Depoe Bay to meet with Fred Robison. He also reported that the Wooden Boat Show committee is considering adding a marine hay ride this year, and he is trying to find a small barge that can safely seat people.

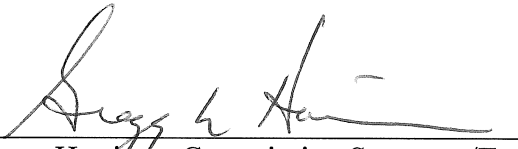
Commissioner Harrison asked about the Celtic Festival and relations with the City.

Manager Shoemake responded that the Festival will be in Toledo, and using Waterfront Park. He reported that he attended a City work session meeting to present a funding request for the boatyard waterlines. The City was not receptive, and a City Planning Committee member that was at the meeting, took the floor to say that Port has been receiving \$40,000 annual benefit from the agreement to provide water to the park. Manager Shoemake said that the Park was developed through joint planning between the City and Port, with the Port taking on the responsibility of building and maintaining the Park. Manager Shoemake said that the feeling was negative, with the City saying they have not seen economic benefits from the boatyard. He doesn't want animosity to grow. Commissioner Gerttula asked when the last joint meeting had been held with the City.

Commissioner Kriz had no comments.

10) Upcoming Meetings: Upcoming meetings are as noted.

11) Adjournment: It was moved and seconded (Gerttula/Graff) to adjourn the meeting at 9:20 p.m. Motion passed 5/0.


Gregg Harrison, Commission Secretary/Treasurer