

**REGULAR MEETING**  
**Port of Toledo Board of Commissioners**  
**496 NE Hwy 20, Unit #1, Toledo, OR 97391**  
**February 16, 2016 – Tuesday, 7:00 pm**

1) **Call to Order:** The regular meeting of the Port of Toledo Board of Commissioners was called to order at 7:00 pm by Commission President Mike Kriz.

2) **In Attendance:** Commissioners Mike Kriz, Rick Graff, Gregg Harrison, Chuck Gerttula and Penny Ryerson. Port Staff: Manager Bud Shoemake, Office Manager Debbie Scacco.

3) **Introduction of Visitors/Visitor Comments:** Tom Runions of Runions Contracting and Joseph Scheinberg of Scheinberg & Company were present.

Mr. Runions said that we curious about design timeline, oversite and benchmarks for the boatyard expansion project.

Mr. Scheinberg introduced himself. He is an engineer that is starting his own design/build business in Newport. He passed out a promotional sheet with information about his company.

4) **Approval of Minutes:** It was moved and seconded (Graff/Ryerson) to approve the minutes of the Regular Meeting of January 19, 2016 and Special Meeting of January 27, 2016. Motion passed 5/0.

5) **Financial Report:** Office Manager Scacco reported on office operations for the month. There have been a series of frustrations with the software upgrade and networking, but staff is working with an IT professional from CoastCom. A federal grant application was written and submitted for the Maritime Administration Small Shipyard grant for equipment at the Boatyard.

Office Manager Scacco reviewed the financial reports and answered questions posed by the Commissioners. It was moved and seconded (Gerttula/Ryerson) to pay the bills and accept the financial report. Motion passed 5/0.

6) **Manager's Report:** Manager Shoemake reviewed the written Maintenance Report submitted by Operations and Maintenance Manager Les Hall. He reviewed the written Boatyard Report submitted by Boatyard Office Manager Marla McNichols and Compliance Specialist Aja Vickers. A series of slides were presented. A photo of the full Boatyard crew was shown. Slides of projects in progress included the Discovery, NOAA survey boats, Pacific Surveyor, Western Breeze. A photograph of the steel cross members for the new lift was also shown. Manager Shoemake reported that the boatyard will be busy through the middle of March with twenty-three boats on the schedule. He stressed the importance of safety and environmental compliance, and reported that Port of Astoria has to complete a \$3.5 million clean-up project by September.

**Boatyard Build-Out:** Central Lincoln PUD energized the 64KW line. PUD's contractors completed boring last week. They are about a week and a half from completing the job. Charter and CenturyLink will be coming in next to move their lines. The engineering for rock and geogrid quantities is still in process prior to going to bid. Manufacture of the lift is on schedule, and is due to ship the last week of April and will take three to four weeks to get here. ASCOM will send one technician over for assembly and the Port will provide four people. Yaquina Boat will also send technicians over to train on the machine during assembly. Commissioner Kriz asked about the status of the 65 ton crane, Manager Shoemake replied that O&M Manager Hall has assessed needed repairs with staff and is starting work on it.

**Grant Reports:** Angel Job Corps were due to start work in February on Depot Slough Path, but postponed. The maintenance crew has been doing prep work in anticipation of the Job Corps continuing work on the path.

A grant application has been submitted to the Maritime Administration small shipyard grant assistance program. The application is for the purchase of a 200 metric ton self-propelled vessel transporter and two portable work structures. The structures will provide covered work space, and the transporter will efficiently move boats from the lift to the structures.

**Dredging:** Manager Shoemake reported that the Corps has \$3.7 million in the budget for dredging Depot Slough. The Corps plan to remove 45,000 cubic yards from the authorized channel of the Slough in about 30 days of dredging. The Corps is also asking for \$265,000 in the 2017 budget for the Biological Opinion to spot dredge in the river. Manager Shoemake said that Pacific Northwest Waterway Association and Peter Friedman of Federal Relations have been lobbying to secure the funding.

**Wooden Boat Show:** The first planning meeting was held this month. The county fair will be on the same weekend, and the committee will be working with fair organizers to cross promote the two events.

7) **Discussion Items:** There were no discussion items.

8) **Decision Items:** There were no decision items

9) **Commissioners Comments:** Commissioner Gerttula was pleased with the progress on moving the power poles. He shared a suggestion made at the Special District Association of Oregon Board Member training he attended regarding executive sessions: The president should predict a closing time for the session, and invite meeting attendees to rejoin the meeting at the conclusion of the Executive Session.

Commissioner Harrison asked about the status of the Briseno sculptures in the Art Park. Manager Shoemake responded that the sculptures are not Port property, and if they were to be sold the Port would attempt to replace them with other art on consignment basis.

Commissioner Ryerson asked about picnic tables she saw stored at the Industrial Complex. Manager Shoemake advised they were surplus from the county jail, obtained for Sam Briseno to repurpose into a fence. At this time there are no specific plans for the tables.

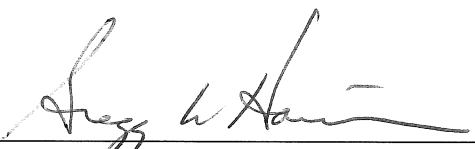
Commissioner Graff did not comment.

Commissioner Kriz is happy to see the power poles through the boatyard come down.

10) **Upcoming Meetings:** Upcoming meetings are as noted.

11) **Executive Session ORS 192.660 2 (a):** The Port of Toledo Board of Commissioners entered into Executive Session regarding personnel matters at 8:05 p.m., session closed at 8:30 p.m. No decisions were made.

It was moved and seconded (Gerttula/Harrison) to adjourn the meeting at 8:30 p.m. Motion passed 5/0.

  
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Gregg Harrison, Commission Secretary/Treasurer